

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006**

A meeting of the Georgia State Board of Architects and Interior Designers was held Friday, August 18, 2006, at the Office of the Division Director, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia.

The following Board members were present:

Anne K. Smith, President and Architect
E. Camille Puckett, Vice President and Interior Designer
G. Niles Bolton, Architect
Ivenue Love-Stanley, Architect
David M. G. Maschke, Architect and Interior Designer
Laurie H. McRae, Interior Designer
Henry J. Mehserle, Jr., Architect

Others present:

Mollie Fleeman, Division Director
Gwyn H. Ridley, Executive Director
Annie Ruth Parks, Applications Specialist
Ruth Reece, Applications Specialist
Wakendra C. Stenson, Board Secretary
Kathleen O'Neal, Director of Administrative Procedure
Janet Wray, Board Attorney
Willie Hollingshed, Investigative Unit
Rodney Russell, Investigative Unit

President Smith established that a quorum was present at 9:37 a.m. and called the meeting to order.

Ms. McRae made a motion to **approve** the minutes of the June 16, 2006 meeting.
Mr. Bolton seconded the motion. The motion carried unanimously.

The Board held a public hearing at 9:54 a.m. regarding adoption of the proposed rules Rule 50-6-.08 - Architects Inactive Status, Rule 50-9-.06 - Registered Interior Designers Inactive Status, and Rule 50-10-.02 - Education. No written comments were received and no interested party attended the hearing. The public hearing was adjourned at 9:58 a.m. The Board meeting was reconvened at 9:58 a.m. by Chairman Smith. Ms. Puckett made a motion to adopt the proposed rules Rule 50-6-.08 - Architects Inactive Status, Rule 50-9-.06 - Registered Interior Designers Inactive Status, and Rule 50-10-.02 - Education. Ms. Love-Stanley seconded the motion. Members Bolton, Love-Stanley, Maschke, McRae, Mehserle, Puckett, and Smith voted to adopt the rules as posted. (See Attachments #1, #2, and #3)

Ms. Love-Stanley made a motion to enter into **Executive Session** in accordance with O.C.G.A.43-1-2(k) and 43-1-19(h) to deliberate on applications and investigative matters and to receive an investigative report. Ms. McRae seconded the motion. Voting in favor of the motion

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS**

Board Meeting: August 18, 2006

were those members present who included Board Members Bolton, Love-Stanley, Maschke, McRae, Mehserle, Puckett, and Smith. The Board concluded **Executive Session** in order to vote on these matters and to continue with the public session.

Applications:

Ms. Puckett made a motion to **approve** the following applications for examination, licensure, and reinstatement for Architects and Interior Designers. Ms. McRae seconded the motion. The motion carried unanimously.

The Board reviewed a list of the following applicants for the Architectural Registration Examination who were approved administratively:

Rebecca Katie Bowen
Adrian Brian Campa
Naoko Kato Elliott
John Bradford Ewing, III
Eric H. Lowe
Bradley Michael McCullough
Donki Namgung
Phillip Reese
Domenick J. Treschitta
John R. Waters, Jr.

The following applicants were **approved** to take the Architectural Registration Examination based on having a professional degree in architecture and three years of acceptable practical work experience:

Matthew Daniel Elliott
Danny E. England

The following applicant was disapproved to take the Architectural Registration Examination because the requirement on having a professional degree in architecture and three years of acceptable practical work experience was not met:

Gheorghe Petrescu

The following applicant was **approved** to take the Architectural Registration Examination based on having a bachelor's degree with a substantial concentration in architecture from a Board-approved college in Georgia plus six (6) years of acceptable practical experience and having a letter of intent on file prior to July 1, 2004:

Hugh Jarvis Dinteman

The following applicants were **approved** for Architectural Registration by reciprocity:

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006**

Stephen Berry
Steven David Grossman
Scott Winfield Rumph
Christopher J. Yearick

The following applicants were **approved** for licensure as Registered Interior Designers:

Joshua Clark Bass
Erin W. Bethea
Andrea Colvin
Dagmar Becker Epsten
Gregory Paul Louviere
Jerrell Gilmer May
Jennifer Lisette Powers
Sara Ann Regelski
Kacie R. Reisman
Brenda Joyce Zaharchak

The following applicant was disapproved for licensure as Registered Interior Designer:

Allyson Liffner Archibald

The following licensees were disapproved for reinstatement of an expired Registered Architect License:

Ronald E. Ebersole
Brian Keith Felder
Robert John Poticny
Steve A. Racheff

The following licensee was **approved** for reinstatement of an expired Interior Designer License:

Rebecca Lynn Crosby

The Board reviewed the following list of Registered Architects licensed since the last review. Mr. Mehserle made a motion to **approve** the list. Ms. Love-Stanley seconded the motion. The motion carried unanimously.

License Number	Name	License Date	License Method
RA011647	Stephen J. Claussen	06/16/2006	Reciprocity – TX
RA011648	Robert C. Lowrey	06/16/2006	Reciprocity – SC
RA011649	Douglas A. Mummaw	06/16/2006	Reciprocity – FL
RA011650	James C. Atkins	06/20/2006	Reciprocity – SC
RA011651	Roger Wayne Curran	06/20/2006	Reciprocity – OH
RA011652	Thomas L. Dues	06/20/2006	Reciprocity – OH

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006**

RA011653	Lawrence Lott	06/20/2006	Reciprocity – TN
RA011654	Gregory Paul Louviere	06/20/2006	Reciprocity – LA
RA011655	William H. Niksch	06/20/2006	Reciprocity – FL
RA011656	Keith E. Allen	06/21/2006	Examination
RA011657	George August Anderson, III	06/21/2006	Examination
RA011658	Ryan M. Dagley	06/21/2006	Examination
RA011659	Robert Christopher Gray	06/21/2006	Examination
RA011660	Kenneth F. McDade	06/21/2006	Examination
RA011661	Stephen Lee Abshire	06/22/2006	Reciprocity – OH
RA011662	Bill S. Claiborne	06/22/2006	Reciprocity – OH
RA011663	Susan Jane Conley	06/22/2006	Reciprocity – OH
RA011664	Christopher Alan Giattina	06/22/2006	Reciprocity – AL
RA011665	Tony DiNicola	06/28/2006	Reciprocity – TX
RA011666	Yi Lo	06/28/2006	Reciprocity – TX
RA011667	William Edward Serra	06/28/2006	Reciprocity – NC
RA011668	Robert Szantner	06/28/2006	Reciprocity – NC
RA011669	Michael V. Testa	06/28/2006	Reciprocity – NJ
RA011670	Floyd J. Cline, II	07/03/2006	Examination
RA011671	Kelly A. Gordon	07/03/2006	Examination
RA011672	David Matthew Hill	07/03/2006	Examination
RA011673	William A. Amor	07/05/2006	Reciprocity – CA
RA011674	Christopher J. Bruzzese	07/05/2006	Reciprocity – OH
RA011675	Blane Kirk Kelley	07/05/2006	Reciprocity – TX
RA011676	Jingyuan Lu	07/05/2006	Reciprocity – FL
RA011677	Brett L. Prather	07/05/2006	Reciprocity – KS
RA011678	Gisela Schmidt	07/05/2006	Reciprocity – IL
RA011679	Eugene M. Ogozalek	07/06/2006	Reciprocity – PA
RA011680	Kerry Gray Finley	07/14/2006	Reciprocity – OH
RA011681	Antonio J. Fiol-Silva	07/14/2006	Reciprocity – PA
RA011682	Mark W. Hopkins	07/14/2006	Reciprocity – IL
RA011683	Richard Michael Maxian, II	07/14/2006	Examination
RA011684	Jonathan K. Ruffin	07/14/2006	Examination
RA011685	Richard E. Siegfried	07/17/2006	Reciprocity – OH
RA011686	Kevin Thode	07/17/2006	Reciprocity – UT
RA011687	Joseph S. Adams	07/19/2006	Examination
RA011688	Louis Eyre Keene	07/19/2006	Reciprocity – FL
RA011689	John A. Prokos	07/19/2006	Reciprocity – MA
RA011690	Eric Regh	07/19/2006	Reciprocity – NJ
RA011691	Donald E. Rosemann	07/19/2006	Reciprocity – MO
RA011692	Paul Sieben	07/19/2006	Reciprocity – OH
RA011693	Jerrell Gilmer May	07/26/2006	Examination
RA011694	J. Todd Stephens, Sr.	07/26/2006	Examination
RA011695	Francisco Trujillo	07/26/2006	Examination
RA011696	Nolanda H. Bearden	07/28/2006	Reciprocity – AL
RA011697	Douglas J. Camp	07/28/2006	Reciprocity – TX

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006**

RA011698	Scott C. Costello	07/28/2006	Reciprocity - IL
RA011699	Joseph Purser Smith, III	07/28/2006	Reciprocity – NY
RA011700	Travis William Vickers	07/28/2006	Reciprocity – FL
RA011701	Dennis Alfredo Galindo	08/07/2006	Examination
RA011702	Eric John Anderson	08/08/2006	Examination
RA011703	Kerry Ann McCarty	08/08/2006	Examination
RA011704	Mukang Chu Pederson	08/08/2006	Examination
RA011705	John J. DuConge'	08/08/2006	Reciprocity – DC
RA011706	Arthur C. Lohsen	08/08/2006	Reciprocity – DC
RA011707	James D. McGinley	08/08/2006	Reciprocity – FL
RA011708	Richard A. Obertino, Jr.	08/08/2006	Reciprocity – IL
RA011709	Jeehoon Park	08/08/2006	Reciprocity – IL
RA011710	David Ruggles	08/08/2006	Reciprocity- RI
RA011711	Richard F. Simonton	08/08/2006	Reciprocity – CA
RA011712	Andres Duany	08/17/2006	Reciprocity – MS
RA011713	Guy F. Faber	08/17/2006	Reciprocity – HI
RA011714	Scott Garvin	08/17/2006	Reciprocity – SC
RA011715	Mark L. Giuliani	08/17/2006	Reciprocity – PA
RA011716	Dale L. Haney	08/17/2006	Reciprocity – NY
RA011717	Lloyd W. Hill	08/17/2006	Reciprocity – OR
RA011718	Liselott N. Johnsson	08/17/2006	Reciprocity – FL
RA011719	Diane M. Kolasinski	08/17/2006	Reciprocity – NY
RA011720	Daniel McCauley	08/17/2006	Reciprocity – NY
RA011721	David L. Meador	08/17/2006	Reciprocity – AL
RA011722	Robert A. Zappulla	08/17/2006	Reciprocity - PA

The Board reviewed and **approved** the following list of Registered Interior Designers licensed since last review:

License Number	Name	License Date	License Method
ID000582	Patricia F. Bennett	06/16/2006	Examination
ID000583	Stephanie K. Duncan	06/16/2006	Examination
ID000584	Shannon Watson Ferguson	06/16/2006	Examination
ID000585	Rebecca D. Jones	06/16/2006	Examination
ID000586	Erin O'Reilly Mason	06/16/2006	Examination
ID000587	Victoria E. Raftree	06/16/2006	Examination

Reinstatements:

The Board reviewed and **approved** the following list of Registered Architects reinstated since the last review:

License Number	Name	Reinstated
RA002703	Julius Everett Blahut	06/16/2006

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006**

RA008095	Charles David Cheek	06/22/2006
RA008812	Dwight E. Hanley	06/22/2006
RA005844	Victor Alexander Mirontschuk	06/22/2006
RA005441	Robert Eugene Olson	06/22/2006
RA003698	Robert Gordon Owens, III	06/22/2006
RA006083	Thomas Andrew Smith	06/22/2006
RA006547	Leroy S. Troyer	06/22/2006
RA006103	Jack Wright Freeman	06/27/2006
RA007957	Drew F. Williams	06/27/2006
RA007857	Angelo Francis Corva	06/28/2006
RA009366	Anthony V. Saviano	06/28/2006
RA003802	David Randall Barlew	06/30/2006
RA008108	Samuel Randolph Cooper	06/30/2006
RA007929	Mary Elizabeth Gibson	06/30/2006
RA008292	Leslee Lyn Hare	06/30/2006
RA006846	Harry I. Martin, III	06/30/2006
RA008021	Thomas Edward Wilmes	06/30/2006
RA008490	E. Bowden Wyatt	06/30/2006
RA009002	Frederick Lewis Ellington	07/10/2006
RA006588	Joseph Stance Henderson	07/10/2006
RA009509	Brian Thomas Norton	07/10/2006
RA010765	Bradley P. Taylor	07/10/2006
RA003496	Eugene Victor Fortinberry	07/14/2006
RA009062	John R. Urban	07/14/2006
RA009893	Brian M. Quinn	07/17/2006
RA005037	John Scott Fisher	07/24/2006
RA007633	Matteo Phelps Moore	07/24/2006
RA010759	John A. Bodziak	07/28/2006
RA010173	Donald Joseph Altman	08/17/2006
RA007034	Dean Michael Duplantier	08/17/2006
RA011300	Alan Bruce Elliott	08/17/2006
RA010047	Albert L. Filoni	08/17/2006
RA010951	Kenneth K. Lee	08/17/2006
RA002899	Camila C. McLean	08/17/2006
RA009890	Martin W. Mullin	08/17/2006
RA009919	Calvin Benjamin Samuel	08/17/2006
RA010057	Robert J. Sargenti, Jr.	08/17/2006
RA009343	Steven V. Toney	08/17/2006

The Board reviewed and **approved** the following list of Registered Interior Designers reinstated since the last review:

License Number	Name	Reinstated
ID000467	Amelia Y. Dunkin	06/16/2006
ID000451	Patricia W. Moore	06/16/2006

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006**

The following applicant appeared before the Board and provided additional information regarding her application and to appeal the Board's disapproval of her application:

Andrea P. Hartley: After considering additional information provided, The Board reaffirmed the previous decision to **disapprove** her application.

The Board reviewed the following written request:

David Palacios: Ms. Love-Stanley made a motion to **approve** his request for the release of application documents to the North Carolina Board of Architects. Mr. Bolton seconded the motion. The motion carried unanimously.

Investigative Report:

The Board heard a report from the Investigative Unit on the following enforcement cases.

ARCH050023: Mr. Mehserle made a motion for the Investigative Unit to make one last check through the DMV and other sources to locate the respondent. If respondent is not located then close case; however, if the respondent is located, the case will be resubmitted to the Board for the Board's decision. Ms. Puckett seconded the motion. The motion carried unanimously.

ARCH060006: Mr. Mehserle made a motion to proceed with three (3) actions. Ms. Puckett seconded the motion. The motion carried unanimously.

- Refer to Legal Department to serve Cease and Desist Order and/or refer to Board Attorney
- Correspond with local jurisdiction
- Subpoena additional records to include but not limited to: Request for Proposal, Reason for Awards, Contracts, Records of Compensation, etc.

ARCH060023: Investigation to continue.

ARCH060025: Investigation to continue.

ARCH060037: Mr. Mehserle made a motion to serve a Cease and Desist Order on an unlicensed individual to change advertisement to not reflect "architect" and to open a case on the licensed individual.

Mort Upstein: Mr. Mehserle made a motion to **accept** a signed Voluntary Cease and Desist Order and close case. Ms. McRae seconded the motion. The motion carried unanimously.

ADA, INC.: Mr. Mehserle made a motion to **accept** a signed Voluntary Cease and Desist Order and close case. Ms. McRae seconded the motion. The motion carried unanimously.

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006**

Enforcement Committee Report:

The Board heard a report from the Enforcement Committee on the following enforcement cases.

ARCH060021: Mr. Mehserle made a motion to reaffirm the previous decision to close the case and to deny the request for appearance. Ms. McRae seconded the motion. The motion carried unanimously.

The Board heard a report from the following staff members:

The Board Attorney updated the Board and provided a written status report of cases and advice referred for action.

ARCH050028: After consideration of a written Letter of Assurance regarding the matter, Ms. Puckett made a motion to close the case. Ms. Love-Stanley seconded the motion. The motion carried unanimously.

Thomas Eugene Bachtold: Ms. Love-Stanley made a motion to accept a signed Consent Order and close the case. Ms. McRae seconded the motion. The motion carried unanimously.

James C. Stewart: Ms. Love-Stanley made a motion to accept a signed Consent Order. Ms. McRae seconded the motion. The motion carried unanimously.

The Executive Director updated the Board on the following items of interest:

- Laurie McRae's Reappointment
- Travel Funds for Upcoming Conferences
- HB1385 (Ms. Stanley will review and report at a future meeting.)

The Division Director provided additional information regarding the legislative process for amending Board Law.

Propose to Adopt Rule 50-3:

At its meeting on August 18, 2006, the Architects and Interior Designers Board voted to post 50-3 – Firms, Partnerships, Corporations – Proper Names - Architects. The Board discussed revisions to its rules and considered modifications to Rule 50-3 – Firms, Partnerships, Corporations – Proper Names - Architects. Mr. Maschke made a motion to propose adoption of these rules and to post and hold a public hearing to receive comments regarding the proposed rules and to consider adoption of the rules following the public hearing. In its consideration of the proposed rules, the Board stated that the formulation and adoption of these rules do not impose additional regulatory cost on any licensee that cannot be reduced by a less expensive alternative that fully accomplishes the objectives of the statutes that are the basis for the proposed rules. Further, the Board stated that it is not legal or feasible to meet the objectives of these statutes to adopt or implement differing actions for business as listed in O.C.G.A. Section 50-13-4(a)(3)(A)(B)(C) and (D) and that the formulation and adoption of these rules will impact

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS**

Board Meeting: August 18, 2006

every licensee in the same manner and each licensee is independently licensed, owned, and operated and dominant in the field of Architects and Interior Designers. Ms. Love-Stanley seconded the motion. The motion carried unanimously. (See Attachment #4)

Correspondence, Inquiries, and Items of Information:

Ryan Blum: The Board reviewed an inquiry regarding the term “junior” architect and bridging documents. The Board advised that use of the term “junior” architect may not be used in Georgia. The Board also advised that producing “bridging documents” constitutes the practice of architecture, and an individual must be licensed in the State in order to perform such work.

Todd Albritton: The Board reviewed an inquiry regarding O.C.G.A. 43-4-16. The Board advised if the activity as described is incidental to the practice of architecture, then the activity is permissible; however, if the activity is not incidental to the practice of architecture, then the activity is not permissible.

Sam Karnes: The Board reviewed an inquiry regarding corporation practice in Georgia. The Board advised that Board Law and Rules require a corporation practicing architecture in Georgia to have at least one director who is a Georgia Licensed Architect.

Andrea Raggamby: The Board reviewed an inquiry regarding a contact from the Georgia State Board of Architects and Interior Designers to receive periodic updates from the AIA/CES. The Board designated the Executive Director to be the contact person.

Jennifer Beadling: The Board reviewed an inquiry regarding a Registered Architect in Georgia submitting an electrical plan layout. The Board advised if the activity as described is incidental to the practice of architecture and limited to only locating outlet and switches, then the activity is permissible.

Jennifer Prickett: The Board reviewed an inquiry regarding licensure for Home Inspectors.

The Board reviewed other miscellaneous correspondence and information that did not require a vote or action.

Georgia Soil and Water Conservation Commission:

The Board reviewed information regarding HB285 (The Mandatory Education Certification Program for Erosion and Sedimentation Control). The program is administered by the Georgia Soil and Water Conservation Commission. Ms. Smith requested that members additionally review the information prior to the next meeting.

ARE-IDP Sequencing:

The Board reviewed a request in support of changing ARE-IDP Sequencing. The Board advised the matter has been taken under consideration, pending additional information.

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006**

NCARB:

The Board reviewed various correspondence and information from NCARB that did not require a vote or action.

NCIDQ:

The Board reviewed various correspondence and information from NCIDQ that did not require a vote or action.

Other Business:

Mr. Bolton made a motion to establish a fee of \$150 for Inactive Status and \$300 for reactivation. Mr. Mehserle seconded the motion. The motion carried unanimously.

Mr. Mehserle made a motion for E. Camille Puckett and Laurie McRae to attend the 2006 NCIDQ Annual meeting. Ms. Love-Stanley seconded the motion. The motion carried unanimously.

Thomas Tedrow appeared before the Board to discuss the requirements for reciprocal architectural registration in Georgia.

Election of Officers:

The Board voted to re-elect Anne K. Smith as President and E. Camille Puckett as Vice President.

There was no further business and the meeting was adjourned at 2:00 p.m.

Wakendra C. Stenson
Recorded by Board Secretary

Gwyn H. Ridley
Reviewed by Executive Director

Anne K. Smith
Chairman

These minutes were approved on _____ October 13, 2006

These minutes were signed on _____ October 13, 2006

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006**

**Attachment #1
August 18, 2006 – Board Minutes
Architects & Interior Designers**

ARCHITECTS – INACTIVE STATUS

50-6-.08 Inactive Status

(1) An architect holding a valid license to practice in Georgia who has retired from the active practice of architecture, and is no longer practicing as an architect in Georgia, may request inactive license status by filing the required application and paying the appropriate fee as indicated in the fee schedule.

(2) Any individual whose license is under any sanction and is not in good standing may not transfer to inactive status while sanctions are in effect.

(3) An individual holding inactive status shall abide by the following conditions:

(a) may not practice and may not offer architectural design services;

(b) may not hold themselves out to the public as being available to provide such services; and

(c) may only use the term architect as long as it is not used to imply active practice or that architectural design services are currently offered.

(4) Any practice of architecture while holding an inactive license shall be considered unlicensed practice and is subject to disciplinary action.

(5) Any individual holding inactive status is not subject to the biennial renewal fee or the professional development requirements.

(6) An individual may apply to have an inactive license reactivated by submitting the following items:

(a) a completed application;

(b) the appropriate fee as indicated in the fee schedule; and

(c) the evidence of having satisfied the reinstatement requirements for professional development as provided in Rule 50-6-.03(b).

(7) Reactivation of a license is at the sole discretion of the Board.

O.C.G.A. §§

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006**

**Attachment #2
August 18, 2006 – Board Minutes
Architects & Interior Designers**

REGISTERED INTERIOR DESIGNERS – INACTIVE STATUS

50-9-.06 Inactive Status

(1) A registered interior designer holding a valid license to practice in Georgia who has retired from active practice and is no longer practicing as a registered interior designer in Georgia, may request inactive license status by filing the required application and paying the appropriate fee indicated in the fee schedule.

(2) Any individual whose license is under any sanction and is not in good standing may not transfer to inactive status while sanctions are in effect.

(3) An individual holding inactive status shall abide by the following conditions:

(a) may not practice and may not offer registered interior design services;

(b) may not hold themselves out to the public as being available to provide such services; and

(c) may only use the term registered interior designer as long as it is not used to imply active practice or that registered interior design services are currently offered.

(4) Any practice of registered interior design services while holding an inactive license shall be considered unlicensed practice and is subject to disciplinary action.

(5) Any individual holding inactive status is not subject to the biennial renewal fee or the professional development requirements.

(6) An individual may apply to have an inactive license reactivated by submitting the following items:

(a) a completed application;

(b) the appropriate fee as indicated in the fee schedule; and

(c) the evidence of having satisfied the reinstatement requirements for professional development as provided in Rule 50-9-.05 (2)(b)

(7) Reactivation of a license is at the sole discretion of the Board.

O.C.G.A. §§

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006**

**Attachment #3
August 18, 2006 – Board Minutes
Architects & Interior Designers**

50-10-.02 Education.

Applicants for a certificate of registration as a registered interior designer must provide proof of having acquired one of the following:

- (a) A minimum four year degree or first professional degree conferred by a college or university whose program is accredited by the National Architectural Accrediting Board (NAAB);
- (b) A bachelor's degree in architectural engineering technology from a school or college in this state approved by the Accrediting Board for Engineering and Technology (ABET), or any other bachelor's degree with a substantial concentration in architecture approved by the Board from a Board approved school or college in this state;
- (c) A minimum four year degree or first professional degree in a program of study in interior design approved by the Council for Interior Design Accreditation, formerly known as the Foundation for Interior Design Research (FIDER);
- (d) A minimum four year degree or first professional degree in interior design from a school or college accredited by the National Association of Schools of Art and Design (NASAD); or
- (e) A minimum four year degree received prior to July 1, 1996, and coursework completed prior to July 1, 1996, which would constitute the equivalent of a major in interior design.

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006**

**Attachment #4
August 18, 2006 – Board Minutes
Architects & Interior Designers**

**CHAPTER 50-3
FIRMS, PARTNERSHIPS, CORPORATIONS – PROPER
NAMES – ARCHITECTS**

TABLE OF CONTENTS

50-3-.01 Titles

50-3-.03 Firm Names

50-3-.02 Group Practice

50-3-.01 Titles. Amended.

(1) Any person who holds a current certificate of registration issued by this Board is authorized to employ the title “Architect” and to use the word “Architect” or various constructions thereof, in describing or identifying the architectural services he offers or executes in the built environment.

(2) No other person, firm, partnership, corporation or similar organization except as otherwise provided below, may employ the title “Architect” or constructions of the word “Architect” to describe persons or services within the built environment.

50-3-.02 Group Practice. Amended.

(1) No firm, partnership, corporation or similar organization will be registered to practice architecture.

(2) Architectural practice by firms, partnerships, corporations, and similar organizations is permissible upon compliance with Code Section 43-4-10 and this Chapter.

(a) Such practice is permissible only if it is performed under the ~~personal direction~~ responsible control and authority of a Georgia-registered Architect who is:

(1) in the case of a corporation, a director who is employed full-time at the premises where the architectural services are performed; or

(2) in the case of a partnership a partner; or

(3) in the case of a limited liability company a member; or

(4) an employee with an ownership interest who has been designated in writing as holding a position of authority within the firm.

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS**

Board Meeting: August 18, 2006

(b) ~~“Personal direction”~~ “Responsible Control” as used herein means that the licensed architect under whose authority such practice is performed has personal knowledge and ultimate authority for all architectural decisions in connection therewith. In the case of a corporation, ~~or~~ partnership, limited liability company, or employee with ownership interest, the licensed architect under whose authority such practice is performed shall be identified in any contract for architectural services. Any documents prepared in such practice must be the individual signature and seal of the architect under whose authority the documents are prepared. In a partnership which includes more than one licensed architect partner, the partner who has ~~personal direction~~ responsible control as defined herein shall sign and seal the documents as required in Code Section 43-4. The administration of construction contracts shall be under the ~~personal direction~~ responsible control of the licensed architect under whose authority such work is undertaken or any other architect principal of the firm.

(c) Before undertaking to practice architecture and before holding out that it is engaged in the practice, any firm, partnership, corporation or similar organization shall file with the Board a Certificate of Organization, containing all the information therein specified and such additional information as the Board may require. When production of architectural drawing, documents, and specifications are prepared outside of the sealing architects company, responsible control shall be demonstrated by contractual relationships, appropriate financial records, and time sheets that indicate a substantial and continuous participation in the coordination of consultants and creation of the work.

(d) Reviewing, or reviewing and correcting technical submissions after they have been prepared by others does not constitute the exercise of responsible control because the reviewer has neither control over nor detailed professional knowledge of the content of such submissions throughout their preparation.

(3) Foreign corporations are cautioned that in order to do business in Georgia, they must also conform to the legal requirements applicable to foreign corporations as administered by the Office of the Secretary of State.

50-3-.03 Firm Names. Amended.

The statutory authorization for individuals, firms, partnerships, and corporations offering to the public the practice of architecture or the rendering of architectural services is not an authorization to hold out as an architect any person who is not a licensed architect. For that reason, the following rules govern the manner in which registered individuals and those firms, partnership, corporations, and similar organizations otherwise lawfully engaged in the practice of architecture may hold themselves out to the public.

(a) Firm names composed of the real name or real names of living persons preceded or followed by the words “Architect” or “Architects” or any words, letters, figures, or constructions thereof indicating or intended to imply that the business of the firm is the practice of architecture, shall include only the name of architects currently licensed in Georgia (except as provided in Paragraph (f) below) and practicing in accordance with Code Chapter 43-4. Firm names that include the name or names of retired or deceased architects may be continued provided the requirements of Paragraphs (c), (e), and (g) below are met.

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS**

Board Meeting: August 18, 2006

(b) Firm names composed of the real name or the real names of living persons, preceded or followed by such words as “Architect and Engineer”, “Architects, Engineers, and Planners”, etc. or any words, letters, figures, or constructions thereof indicating or intended to imply that the business of the firm is the practice of architecture **and** any one or more of the allied professions, shall include only the names of architects currently licensed in Georgia, except as provided in Paragraph (f) below, and practicing in accordance with Code Chapter 43-4 and the names of allied professionals, practicing in accordance with all applicable codes that govern the practice of the respective allied professions. Firms names that include the name or names of deceased architects or allied professionals may be continued provided the requirements of Paragraphs (c), (e), and (g) below are met.

(c) Firm names that include or are composed of the name or names of retired or deceased persons, who at the time of their retirement or demise were Registered Architects, may be continued provided the requirements of Paragraphs (e) and (g) below are met.

(d) Any organization engaged in the practice of architecture in this State under any business title other than the real name or real names of persons as set forth in Paragraphs (a) and (b) above, shall comply with the requirements of Paragraphs (e) and (g) below.

(e) If a firm’s principal business is that of offering architectural services to the public or rendering architectural services and the firm name is composed of any business title other than the name or names of living persons or includes the name or names of living persons who are not licensed to practice architecture, the firm letterhead must include the identity of the architect or architects currently licensed to practice in Georgia in accordance with Code Chapter 43-4. All other names that appear on the letterhead as “supplemental” information shall bear the true identity and status of each person whose name so appears.

(f) In the case of Practice in Georgia by an architectural firm whose principal or base office is **not** located in this state, the firm practice in Georgia shall comply with all requirements of Code Chapter 43-4 and Chapter 50, with the exception that a minimum of one person (in Cases (a), (b), (c), (d) above) shall be an architect currently licensed to practice in Georgia; and that person shall:

(1) be the architect under whose ~~personal direction~~ responsible control the Georgia practice shall be conducted; and

(2) shall be identified as **Georgia Registered** on all firm letterheads, public identification, and instruments of service by such designation as “John J. Doe, Architect – Georgia Registration No. 0000.”

(g) In the case of establishment or maintenance of a branch office in this state by an architectural firm whose principal or base office is not located in this state, such branch office must be under the full-time responsible control ~~and direction~~ of an architect licensed to practice under Code Section 43-4 and who is a permanent resident of Georgia residing in the locale of such branch office.

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006**

(h)Each office regularly engaged in the practice of architecture shall have an architect duly registered with this Board, in full authority and responsible charge, having personal knowledge and supervisory control of such work.

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006
Attachment**

STATE OF GEORGIA

COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING
OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Anne K. Smith, the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the GEORGIA STATE BOARD OF ARCHITECTS AND INTERIOR DESIGNERS.
2. I am over the age of 18 and in all over aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On August 18, 2006 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.

**GEORGIA STATE BOARD OF ARCHITECTS
AND INTERIOR DESIGNERS
Board Meeting: August 18, 2006**

4. The legal authority for the closure of this meeting was:

OCGA 43-1-2 (k); 43-1-19(h)

5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:

RECEIPT OF AND DELIBERATIONS REGARDING APPLICATIONS
AND APPLICATION INFORMATION AND DELIBERATIONS
REGARDING INVESTIGATIONS AND ENFORCEMENT MATTERS;
RECEIPT OF THE RESULTS OF INVESTIGATIONS.

FURTHER THE AFFIANT SAYETH NOT.

Anne K. Smith
PRESIDING OFFICER

SWORN AND SUBSCRIBED BEFORE ME

This 18th day of August, 2006

Wakendra C. Stenson
Notary Public